



**Horace Allen School Council Meeting
Tuesday, March 18, 2025 2:00 PM**



CHAIR: Alisha Reil
Vice Chair: Jessica Bley
Recording Secretary: Melissa Martin
Treasurer: Sarah Fulton

Horace Allen School Council Mission:
***‘To foster the well-being and effectiveness of our school
community and to enhance student learning’***

In Attendance:
Jessica Bley, Sarah Fulton, Melissa Martin, Lesley Margetak, Cassandra Litchfield,
Laura Shipowich, Elaine Garner, Kara Kulak, Greg Long

HASC MINUTES

1. CALL TO ORDER..... 5 Minutes
 - a. Melissa Martin called the meeting to order at 2:00 pm
 - b. Call for additions/amendments to agenda: Move School Grounds/Outdoor Classroom agenda item to #3 so that students may present and then head back to class.
 - c. Approval of Agenda: Jessica Bley motions to approve the agenda.

2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
 - a. Cassandra Litchfield motions to approve the meeting minutes from [January 21, 2025](#).

3. FINANCIAL REPORT (Sarah Fulton) 5 Minutes
 - a. Cassandra Motions to approve the change in 1 book 5 school budget from \$100 to \$104.28. Melissa Martin seconds motion.

4. BUSINESS10 Minutes.
 - a. **Early Learning Request for Outdoor Gear**
 - i. Request for waterproof rain mittens and rain boots
 - ii. Would not be allowed to leave the school grounds. Requesting 35 pairs of mittens. 20% discount, order in month of march wave shipping \$13.20/pair. Requesting budget of \$462.00 for gloves.
 - iii. Rain boots in 2 different sizes of rain boots. Request 9T and 11T, which allows everyone in the class to fit in a pair of boots. 15 pairs for \$21/pair. Option to ask parents if they have any used rubber boots to donate to the Early Learning program. Cassandra to check with the Early Learning program regarding rain boots.
 - iv. Melissa Martin motions to approve up to \$500.00 for gloves, Jessica Bley seconds. Motion carried. Will move \$500.00 to committed finances.

 - b. **HAS T-shirt order**
 - i. Previously around \$900-\$1000 about 85 tshirts with Public Image Co. out of Lethbridge
 - ii. Continue to use Public Image or alternative option? Jessica to get quotes for other options (Giver Shirt Works in Fernie) and see if there is any better price option at Public Image. Table for next meeting.

c. Bylaw changes - special meeting or AGM in fall

- i. HASC Bylaws need to be updated with changes from Administrative Procedure 110
- ii. Melissa motions to set a special meeting on May 20, 2025 at 2:00 pm in Rm 210. Cassandra seconds motion.

5. COMMITTEE REPORTS..... 15 Minutes

a. School Grounds/Outdoor Classroom: (Lesley Margetak and EcoClub report) (see attached report)

- i. Have an archeological area for children to dig up buried items. Want to add authenticity to our dig site. Cassandra suggested checking with Wilder Institute (Calgary Zoo) for information on the archeological area.
- ii. No grants requested this year, still funds from last year.

b. Hot Lunch Committee: (Jessica Bley)

- i. Hot lunch is not meant as a fundraiser; however, we did raise funds as the Pantry donated the soup and The Baked Aussie donated the buns. There is approximately \$100 missing from the first hot lunch. Cherie is looking into this.
- ii. Update on Golf Course Fundraiser: \$713 was raised and then the next day someone called to match the amount raised to help support. So the total raised is \$1,426.
- iii. Skipped March hot lunch due to ski days/hot lunches.
- iv. Next Hot Lunch: April - Cadillac Kitchen is suggesting a KFC bowl (potatoes, chicken, gravy). Jessica is recommending tacos to them.
- v. There have been other businesses who reach out who want to participate, which will be great for next year.
- vi. Spice Lounge - end of year BBQ; Cesalee will potentially provide apples if there are funds in the nutrition program still available.

c. After-School Events:

- i. Second Fiddle Dance Evening Update: (Cassandra Litchfield)
 - Fiddle Group - We will need to book this spring for a fall event, or book by November for a Spring 2026 event
 - They are currently very popular with weddings/bookings. Table to next meeting.
- ii. Year End BBQ/Event
 - Brainstorm and start planning
 - Jessica will work with Cherie and Cesalee and order what is needed for BBQ. Our funds come out of the hot lunch budget so no need for approval.
 - Silver collection for SPCA (Grade 2s) fundraiser for cupcakes.
 - Bubble maker and chalk can go out.
 - Date to be confirmed.

d. In-School Events: None.

e. Fundraising:

- i. Mabels Labels
 - Current Balance \$47.61 (pays out at \$50) - 2 new orders placed in February
- ii. [Created By Kids](#)
 - PreK- Simone Bond never responded, K- Abigail Pohl was interested, Art 1-3 Mr.

Lach declined.

- This fundraiser will not take place.
- Mr. Lach indicated many things asking money from parents and suggested starting a booster club that could fulfill a casino type fundraiser that is more substantial in raising funds. (This would need to be separate from the Parent Council - see bylaws). "I would be interested in working directly with members of the parent council to get a separate non-profit Booster Club running. Several teachers have also expressed an interest, stating that they would volunteer their time to either be on the board or help with the casinos." Tabled for next meeting. Potential for HAS and ISS to combine and do a Booster Club together.

iii. Green Capes Dog Guides Calendar

- \$20 per calendar - \$10 goes to Green Capes Lions Club, \$10 goes to school
- Connection to "Dog Town"? Table for next meeting.

f. Parent Worker Bee Committee and Recycling:

- i. Parents can sign up at this link to help teachers with preparation tasks, and we have added a slot to sign up for picking up recycling once a week:

<https://www.signupgenius.com/go/10C0E4EABAB28AAFFC43-51507083-parent#/>

6. SCHOOL REPORT (Elaine Garner)..... 15 Minutes

- a. Thanks to volunteers helping with the ski program. The kids who stay in school will do x-country skiing with Peaks on the school grounds.
- b. Appreciate the hot lunches this year and thank you for your efforts.
- c. Kindergartens collected cereal boxes and over 170 boxes donated.
- d. Teachers had two days of professional learning in Lethbridge over the February break.
- e. Celebrated the 100th day of school. February 26th all wore pink for Pink Shirt day. Continuing with pond parties, where children of different grades get together and go over kelso choices. Love getting together with different children.
- f. The Community Impact project worked with Coleman lions. Lions donated all the food, \$645 was raised for outdoor recess carts.
- g. Feb 14th had land day and the kids got outside and did a hike in the field and some indoor activities.
- h. Intervention funding based on government assessment that took place in January and September. Myrna Debicki has been hired again to help.
- i. March 7th leadership team arranged a dress up day for 100 goals being achieved by the school.
- j. Last week was sub teacher appreciation week. We couldn't run without them. Creates problems when people get sick and don't have any subs. Little gifts for substitutes.
- k. Report cards may be coming home tomorrow instead of Thursday due to the ski day on Thursday. Cherie will hopefully get them all out tomorrow.
- l. Student led conference information will come out shortly. Annual MRA survey will be at the student led conference in the learning commons. Prizes will be drawn.
- m. April 7th Bridging Classrooms and will be bringing Metis education to the classroom for the day. 3 sessions will offer - painted beadwork, traditional hunting and harvesting.
- n. April 17th, a Land Day is tentatively scheduled with ISS and also Jump Rope for Heart.
- o. Kara advised additional PD days may be added in November 2025 around Remembrance Day.

7. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes

- a. Note that a link to LRSD Board Key Messages has been added to HAS website on the Parent Council Page.
- b. Trustee Election - Oct. 20, 2025, nominations accepted until Sept 22 at noon.
- c. The 4 day school week was defeated on February 25th.
- d. Enrollment 3588 students, down 6 students from last year.
- e. Will be running a deficit again. Administration prepares comprehensive reports and what is spent on each department. Asked for a total breakdown in each department in specifics, not grouped together. Want to compare to other divisions.

8. FUTURE ITEMS..... 5 Minutes

a. **CNP Literacy Donation**

- i. Remaining amount: \$1195.20 - Cesalee Williams is gathering info about an Encyclopedia series she is interested in bringing into the Learning Commons.

9. NEXT MEETING DATE: Tuesday, April 15, 2025 @ 2:00 pm, HAS Rm. 210

10. ADJOURNMENT

- a. Melissa motions to adjourn the meeting at 3:16 pm



Eco Club News

March 18, 2025


Horace Allen Eco Club mission: 'take care of the environment' by finding ways to help nature!

Horace Allen is a 2024 **PLATINUM level **ECOSCHOOL** (the highest certification awarded in Canada) so...we are working to reach it again this year:



We completed the Earth Rangers' Fall Quest and received our certificate and banner! We are now doing the Winter Quest which has us making snaky door draft stoppers from old socks and leggings! They would like to feature Horace Allen on their Earth Rangers Wall of Fame and on their social media (<https://clubs.earthrangers.com/wall-of-fame/>) which is so exciting!

March is busy with a lot of Eco-actions!

1. Music Festival – March 26 – Eco Club Rangers will be presenting their **“PLASTICS RAP”** at the CNP Music Festival at Horace Allen!
2. Friday, March 7 – **“The Great Big Crunch”** is back this year! We took part in this event by FoodShare and the Coalition for Healthy School Food to raise awareness of healthy food at school. This is a national movement and annual **moment of anti-silence** where students, teachers, parents and others crunch into fruit or vegetables to make noise for healthy school food. Mrs. Williams gave each class a tray of crunchy veggies and students noted which ones crunched loudest, how fresh produce helps our bodies and then chose a veggie they like best to be their **Veggie Superhero!** 
3. All Wednesdays in March – **“Waste-free Wednesdays”** - encouraging **Litterless Lunches!** Thanks to families for helping students prepare and think about making litterless lunches! We are learning how 'plastic' is especially harmful to our world wildlife as it does not break down for hundreds of years and recycling is not always an option! Class with the most waste-free lunches on these 4 Wednesdays will win a “Tea Party”!
4. Wednesday, March 27 – **“Treasure Swap”** – Reduce, reuse, recycle –toys, puzzles, books, games, etc! Bring a treasure... Take a treasure! * Eco Club Rangers are making **t-shirt tote bags and draft door stoppers** for the Treasure Swap Silver Collection at Student-led Conferences with proceeds to the **Juicebox fundraiser** for the CNP Foodbank!
5. On-Going SDG Learning - Eco Club students are becoming familiar with the **United Nations 17 Sustainable Development Goals** to help our world in many ways!

Litter-less LUNCH DAY on Wednesdays



Why Pack a Litter-less Lunch?

Litter-less lunches create less waste, save money from trash removal and often lead to healthy eating choices for the students.

How Can Parents Help?

Inspire your children & be as **GREEN** AS YOU CAN BE!

Reducing School lunch litter is such a cool plan!

How to Pack a Litter-less lunch

- 1. Get your children involved.**
Encourage your children to help pack their lunch.
Pack portions that they will eat to minimize leftovers.
- 2. Start with a reusable lunch bag, or lunchbox.**
Avoid disposable plastic bags.
- 3. Use a refillable drink bottle for water or juice.**
Avoid single use juice boxes & pouches whenever you can.
- 4. Pack all food in reusable containers.**
Avoid plastic wrap, ziplock bags, foil and prepackaged foods.
- 5. Include reusable cutlery and remind your kids to bring it home.**
- 6. Smile ... you have helped the earth.**

Brought to you by...

WELLESLEY
GREEN SCHOOLS
TEAM



SUSTAINABLE DEVELOPMENT GOALS



Outdoor Learning Environment News

We are awaiting a quote for repairing the damaged wood stump tables before we proceed with our plans to order new log seats.

We hope to create a small Early Learning hill/slide/climber for the foothills/forest area.

Archaeological dig site planning is beginning. We have had Rachel Lindemann, an archaeologist from Lethbridge, contact us and look forward to her input!

Professional interpretive signage for the ecosystems is also in the planning stages.



***Special *Thank You* to our adult Eco helpers – Crystal, Marg and Alisha who have been coming to work with the Eco leaders every meeting! They are very wonderful and help in so many ways!



Reminder: Horace Allen is an on-going drop-off/collection site for:

- 1. Cell phone recycling supporting the Calgary Zoo Gorilla conservation project!**
- 2. Used blankets/towels/facecloths supporting the CNP Animal Shelter**
- 3. Markers/pens and plastic recycling, also household batteries!**