



**Horace Allen School Council Meeting
Tuesday, October 29, 2:00 pm**



**CHAIR: Alisha Reil
Vice Chair: Jessica Bley
Recording Secretary: Melissa Martin
Treasurer: Sarah Fulton (absent)**

Horace Allen School Council Mission:

‘To foster the well-being and effectiveness of our school community and to enhance student learning’

In Attendance:

Alisha Reil, Jessica Bley, Melissa Martin, Greg Long, Cassandra Litchfield, Carla Christopher, Jamie Lowe-Wylde

HASC MINUTES

1. CALL TO ORDER..... 5 Minutes
 - a. Alisha called meeting to order at 2:04 pm
 - b. Call for additions/amendments to agenda: Amendment: Greg Long to cover 4 day school week in his report
 - c. Approval of Agenda: Cassandra Litchfield motions to approve the agenda as presented.

2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
 - a. Date of previous meeting: Cassandra Liitchfield motions to approve the meeting minutes from [September 17, 2024](#)

3. FINANCIAL REPORT (Sarah Fulton absent, report given by Alisha Reil) 5 Minutes
 - i. Sarah to review the financials with Cherie and will update at the next meeting.
 - ii. Alisha to check the Festival in the Field total cost.
 - iii. Opening balance 4811.75; closing balance 4274.13

4. BUSINESS 10 Minutes
 - a. **Alberta School Council Engagement (ASCA) Grant**
 - i. Provides \$500
 - ii. Decide whether or not to join ASCA - deadline is Oct. 31
 - If we do not join, \$125 sign-up fee will be added to the ASCA grant to be used for school parent engagement
 - Alisha updated about the benefits of ASCA. Recommendation would not be beneficial for our purposes. Geared more towards city school councils. If we do not go ahead with signing up, we will get the \$125 to use in a way that fits our community.
 - Motion to vote no to joining ASCA. All in favour for not joining ASCA.

 - b. **CNP Literacy Donation**
 - i. Remaining amount: \$1195.20
 - ii. Alisha to speak with Ceesalee and see if there are any plans to use the funds.

- iii. CNP Friends of the Library request parent support for 1 Book 5 Schools event this upcoming year. Request is for \$100 from the council to support HAS in covering additional costs for the event (prizes, activities, etc). \$6500 grant from TC Energy will cover the cost of books for all families.
- iv. Cassandra Litchfield motions to approve \$100, Jamie Lowe-Wylde to second motion.

5. COMMITTEE REPORTS..... 10 Minutes

a. Hot Lunch Committee:

- i. Jessica Bley will report: Jessica has contacted locally owned businesses. There will always be two options - child friendly option, and the second a gluten, lactose, nut, shellfish free option. The first Monthly Hot Lunch will be in January through Jasmine from The Pantry. Jessica would like to put a post on Facebook. Option to list have parent council to pay for a child where the family is unable to afford a hot lunch. Cash Online does have fees. Cherie will see if there is an alternative option for online payments. Jessica will talk to Elaine about dates for Monthly Hot Lunches. No minimum number of orders required.

b. After-School Events:

- i. Festival on the Field Reflection See attached Eco Report.
- ii. Second Fiddle Dance Evening Update. Looking for someone to spearhead a family/community dance. The dance lessons would be taught to the students in gym class and could also be a fundraiser. Potentially looking at a date that would work in January to March. Suggestion to have the event leading up to the Family day in February. Cassandra Litchfield to contact Becky regarding potential dates of availability.

c. In-School Events:

- i. Update Calendar for upcoming events. Alisha to contact Elaine and Cherie about having the calendar update sooner.

d. School Grounds/Outdoor Classroom: (Lesley Margetak and EcoClub report). See attached Eco Report.

e. Fundraising:

- i. Farm to School Results and Reflection:
 - \$2560 profit
 - Individual Orders: 78 Bundle A, 123 Bundle B
 - Donations Orders: 30 bundle A, 17 bundle B
 - Recommend next year order directly through site
 - There is a discrepancy of \$24.00 in numbers. Cherie is looking into the discrepancy. School Cash fees were \$122. They will take the funds out of the school cash funds vs. school council. Farm to School can be done directly on the Farm to School website vs. School Cash. Donations will still be provided to the school. Will revisit fee of \$122 to be covered by Parent Council at our next meeting.
- ii. Mabels Labels
 - Current Balance \$32 (pays out at \$50) Melissa to check to see if this fundraiser is on the school website and, if not, speak to Cherie to have it added.
 - Do many people know about this? Posters, Social Media?

- iii. Future Ideas: Painting Cookie Kits, Created By Kids. Jessica to look into a chocolate fundraiser for Christmas.

f. Parent Worker Bee Committee:

- i. Parents can sign up at this link to help teachers with preparation tasks:
<https://www.signupgenius.com/go/10C0E4EABAB28AAFFC43-51507083-parent#/>
- ii. Alisha will touch base with teachers with the link for sign-up.

g. Recycling: Alisha will check with Elaine to see about the recycling sign-up.

6. SCHOOL REPORT (Elaine Garner)..... 15 Minutes
 i. See attached Report to School Council

7. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes

a. 4 Day School Week

- i. Parents can go to the bottom of LRSD webpage to find information and share comments
<https://www.lrsd.ca/our-division/4-day-school-week>
- ii. November 26 (tonight) a face-to-face meeting for all Parent Council chairs. We will represent Horace Allen parents' questions and concerns and will be provided information for sharing.

[lrsd.ca/our-division/4-day-school-week](https://www.lrsd.ca/our-division/4-day-school-week)

Comments, questions, or concerns please email at 4dayweek@lrsd.ab.ca

On target with stakeholder target.

October 29, 2024 Board will be gathering parent perspective, limited to 2 school council reps. CCHS, ISS, HAS, Lundbrek, Sending two representatives to speak on behalf of parents. Alisha Reil will attend online; Cassandra Litchfield and Jamie Lowe-Wylde will attend virtually with Greg Long.

8. FUTURE ITEMS..... 5 Minutes

- a. Regional Council Meeting tonight: Oct. 29 @ 6:00 pm virtual
- b. TriSchool Meeting November 21, 2024 6:15 pm @ISS

9. NEXT MEETING DATE: Tentative: Tuesday, November 19, 2024 at 2:00 pm OR Tuesday, November 26, 2024 at 2:00 pm, HAS Rm. 210 & ADJOURNMENT

- a. Cassandra Litchfield motions to adjourn the meeting at 3:13 pm.



Eco Club News

October 29, 2024

Horace Allen Eco Club mission: 'take care of the environment' by finding ways to help nature!

September - Horace Allen is a **PLATINUM level ECOSCHOOL** (the highest certification awarded in Canada) so...we hope to be able to retain that status - any suggested actions or projects would be wonderful!

October - Organize our EcoClub! This year teachers asked their classes for 3 volunteers willing to give up one lunch hour recess **every 2 weeks** to be the Eco Leaders for their classroom! We will be alternating **Thursdays and Wednesdays** for our meetings in order to include both Kindergarten classes!

-Eco Club Rangers have taken a letter home with the **year's schedule** for parents explaining that their child has volunteered to represent their class and lead the school in Eco actions!

- We held the **"Lettuce Veggie Wrap Buffet"** using veggies from our own garden (tomatoes planted by grade 3s were part of the **Tomatosphere** project, a national science project that compares tomato seeds that were sent to space and spent time on the International Space Station, and some vegetables from IGA and The Pantry, also the popular rice noodles and cheese to give some 'sticking power'! All Horace Allen students, even Early Learning, made their own wraps and enjoyed eating their nutritious creations! Volunteer parents and grandparents kindly kept the buffet bowls filled! Thanks to the wonderful volunteers, school staff and the Nutrition program for funding this fun event! Comments were heard such as "This is the best food I have ever had!" and "I like kale!"...

- Currently, Mrs. Snider has a draw bucket for the **ONE pumpkin** that we grew (thanks to Samantha for her nurturing of it) for any classes interested in having a chance to win it for their classroom!

November - - We will be making some Samaritan's Purse Christmas **shoeboxes** to send to help kids in another part of the world!

Outdoor Learning Environment News

- Thanks to grants received from the following organizations:
 - World Wildlife "Go Wild" program
 - LSF (Learning for a Sustainable Future)
 - Fortis Alberta
 - Tree Canada
 and fundraising from the Hike-a-thons, we were able to complete some work on the mountain/alpine ecosystem by creating the rock/boulder amphitheater meeting area and native shrub gardens. These grants were dependent on student involvement.
- Four large spruce trees, some funding came from donations, were planted to help with wind protection, shade and beauty!
- The water drip lines were extended from the system installed last year to the raised garden beds and the shrub and pollinator gardens. Watering can be set automatically.
- All classes chose native shrubs to learn about, plant, make signage for and care for. Thanks to Mrs. Snider for providing stakes for the signs! They are great to read but are not winter-worthy so professional interpretive signage is being investigated.
- Crowsnest Conservation donated a huge number of bee, butterfly and bird attractant seeds which all classes spread in the pollinator garden.
- Wood chips donated by Surerus Murphy (pipeline) were spread over the garden areas providing a layer of protection for the plants, trees, water lines and topsoil (we had to get 5 loads which Clint got for us and donated the trucking costs). We are always looking for more wood chips!
- Jeremy (His and Hers Woodwork- Coleman) is building new wood stump seats for the stump tables (forest/foothills ecosystem) that will be identified, possibly numbered (a little math), to stay at the lunch meeting area!
- Next area to develop is the prairie/grassland ecosystem with plans for a dig site as the students do love to dig! We hope to include some stationary and some removable artifacts connected to local history and landforms such as mining, rockslide, dinosaur bones and Indigenous items.
- Festival on the Field/BBQ was a great success and made a profit of \$1,990.53. Thanks to all the help and the wonderful donation from School Council!

Report to School Council - October 29, 2024

1. The school has had 2 fire drills and 1 lockdown practice so far this year. All went well for students and staff. The school was evacuated and all accounted for in around 6 minutes for the fire drills. Students know where their muster points are. For the most part, students responded well to the lockdown - a few doors were left unlocked and a covering was missing from a door window but the lockdown was completed in around 20 minutes.
2. Family meetings at the end of September provided teachers and families with an opportunity to meet, ask questions and get to know each other a little better. We had around 85% turn-out for meetings. Teachers followed up with phone calls or set alternate dates for a visit for those unable to attend on September 27.
3. A new staff has been hired to support students in Early Learning. We welcome Helen Mahieux to our staff.
4. Students enjoyed harvesting our garden and making lettuce wraps on Oct. 22. We appreciate the help and support of Mrs. Margetak and other volunteers.
5. The school appreciates a donation of ice cream from the Happy Mart. Students will enjoy a cone as part of our Halloween celebrations on Thursday Oct. 31.
6. ISS and HAS staff spend Oct. 11 with Kelly Gaskins from Teton Science School in Jackson Hole Wy. Staff worked on Community Impact Projects. At HAS, each grade level has decided on a project related to our outdoor learning space. Teachers will share these projects and student roles with families as the projects unfold.
7. We welcome Shirley Graham back as head custodian.
8. We send out a big thank you to Myrna Dembicki and Taylor Perkins for providing support in Kara's absence. Kara is hopeful to be back in some capacity the week of Nov. 4
9. The school recognizes the following staff for long term service awards.
 - Cherie Snider, Kayla Sagrafena, Carol Lach and Karen Manzer - 10 years
 - Brandie Fast - 15 years
 - Tammy Gregory - 25 year
10. Thank you to Grade 1 students for leading the Halloween Assembly on Thursday Oct. 31 at 9 am.
11. Upcoming Events
 - Nov 1 No School for students (staff planning day)
 - Nov. 4 - Veterans to visit school to deliver poppies
 - Avalanche Canada Safety Presentations Nov. 6,7,8
 - Remembrance Day Service Nov. 8 @ 12:30 hosted by Grade 2
 - Nov 11 - No School Remembrance Day
 - Nov 12-15 No school for students (Interschool Collab Day, Divisional Day, Divisional PD Day and School Based PD Day for staff)