



**Horace Allen School Council Meeting  
Tuesday, September 17, 2pm**

**CHAIR: Mallory Banting 403.563.7135**

**VICE CHAIR: Melissa Martin**

**Recording Secretary: Alisha Reil**

**Treasurer: Sarah Fulton**



**Horace Allen School Council Mission:**

***‘To foster the well-being and effectiveness of our school  
community and to enhance student learning’***

**Attendance**

Mallory Banting, Melissa Martin, Alisha Reil, Sarah Fulton, Elaine Garner, Cassandra Litchfield,  
Jessica Bley, Laura Shipowich

**HASC AGM AGENDA**

1. CALL TO ORDER..... 5 Minutes
  - a. Mallory call meeting to order at 2:04pm
  - b. Call for additions/amendments to agenda
  - c. Approval of Agenda - Melissa Martin motions to approve the agenda as presented.
2. APPROVAL OF PREVIOUS MEETING MINUTES..... 5 Minutes
  - a. Approval of minutes: Melissa Martin motions to approve the minutes from May 28, 2024.
3. CORRESPONDENCE (Mallory Banting) ..... 5 Minutes
  - a. Fundraising information - will be discussed later in the meeting.
4. FINANCIAL REPORT (Sarah Fulton) ..... 5 Minutes
  - a. Summary of Financial Report from Previous Year (Full Year Summary) indicated the School Council brought in \$9339.70 last year and spent \$8893.66. We had \$446.04 profit.
  - b. Financial Report for the Beginning of this Year: Balance is currently \$4863, since last meeting spent money on agendas and supplies for year end party. \$51 came in from Mabel’s labels
  - a. Melissa Martin motions to approve the financials as presented, Cassandra Litchfield seconds. Carried.
5. SUMMARY OF HASC ACTIVITIES FOR 2023/2024 SCHOOL YEAR (Mallory Banting) ... 5 Minutes
  - a. See Document attached to the end of the Minutes.
6. SCHOOL REPORT (Elaine Garneri)..... 20 Minutes
  - a. Thank-you to Parent Council for helping fund agendas for students in Gr. 1-3
  - b. Student enrollment is down. Number of students currently enrolled: 35 kindergarten, 50 gr. 1, 47 gr. 2, 41 gr. 3
  - c. Divisionally down in kindergarten. About 95 students less than previously enrolled.
  - d. Teaching staff remains the same this year. Ms Nelson moved from Kindergarten to Grade 3. There are two teachers in each grade, except kindergarten which has two classes but one teacher.
  - e. Kara Kulak on medical leave. Taylor Perkins is covering. Elaine’s teaching load - intervention in

classroom's literacy and numeracy. Myrna Dembicki is covering learning support.

- f. Early learning teacher is leaving for maternity leave in December.
- g. Alberta Standardized Assessments are taking place. This is the first year Grade 1 is completing them in September. Gr. 1-3 are completing the assessments to be completed by the end of next week. Hoping that funding will be provided for intervention if results determine a student is at risk. Kindergarten will complete the assessments with the rest of the school in January.
- h. Many bussing changes. Kids have bus tags now. Now there is about 70 kids dropped off early, up from about 15 last year. Supervision by Elaine and Cecilee is only for those 70. Parents need to supervise anyone else until teachers are out for supervision.
- i. Parents will need to look at website for communication rather than receive email newsletter. Miss Pohl will be posting updates for school on Facebook platform.
- j. There will be 3 fire drills this fall, first one kids will know about, and 1 lockdown practice this fall.
- k. *Reminder to the Parent Council. Once minutes are approved to share them with Cherie to put on the website.***
- l. Terry Fox walk will be held on Friday, Sept. 20 at ISS with the assembly starting at 11:30am.
- m. Sept 26. : Festival on the field from 5-7pm at the school. School, Parent council, and Lesley Margetak are organizing. There will be both free food and food to purchase, activities and live music.
- n. Orange shirt day will be determined at next staff meeting
- o. Sept. 27 there will be no school for students - there was a mixup with PD days so Family Meetings will be held during this time.

7. TRUSTEE REPORT (Greg Long / Clara Yagos)..... 10 Minutes

- No report, will meet as a district next Tuesday
- Question raised about 4 day school weeks starting next year:
  - Granum did start 4 days this year
  - There will be public forums, admin forums, surveys, etc before decisions are made . Website link about info, LRSD website and future reports will come.

8. ELECTION OF EXECUTIVE POSITIONS .....10 Minutes

- a. Chair: Cassandra Litchfield nominated Alisha Reil for chair, Alisha accepted. All in favor.
- b. Vice Chair: Sarah Fulton nominated Jessica Bley, Jessica accepted. All in favor.
- c. Secretary: Sarah Fulton nominated Melissa Martin, Melissa accepted. All in favor.
- d. Treasurer: Sarah Fulton in favor to remain in position. All in favor.

9. COMMITTEE REPORTS..... 15 Minutes

- a. Parent Worker Bee Committee - Sign-up Genius program will continue
- b. Hot Lunch Committee - **Future agenda item**, Jessica proposes hot lunch starting monthly and volunteers to gather information for next meeting.
- c. After-School Events -
  - i. Welcome Back picnic / Festival on the Field
    - Parent Council is organizing the food. We need to still get water bottles. Coleman Lions will bbq hotdogs, Veggie Guy is donating 200 veggie bags, Cassandra has volunteered to pickup the veggie bags at market that day. Parent council will possibly help pay for food if Lesley has not received a grant. Jody Campbell will do face painting, Mallory has sidewalk chalk and bubble machine. Tell Cherie what we need and she will get the caretakers to help out. Sarah has volunteered

to help. Mallory will send out an email to sign up to help that evening.

ii. Second Fiddle Group Family Dance: Karlee had talked previously with Fiddle Group -

***\*future agenda item\****

- d. In-School Events: School Grounds/Outdoor Classroom - Festival in the Field
- e. Fundraising - 1) Farm to School - October 17 ( this needs to be booked back in June) ; 2) Mabels Labels
- f. Recycling - Jen Hennig, Mallory will see if she still wants to head it up again.

10. BUSINESS .....5 Minutes

- a. Alberta School Council Engagement (ASCE) grant provides \$500 - decide if we want to joint ASCE or not, \$125 will go to council
- b. Cost sharing Scientists in Schools. - not applicable
- c. CNP literacy donation remaining amount \$1195.20

11. FUTURE AGENDA ITEMS..... 5 Minutes

- a. October meeting - Cookie Fundraiser for christmas? (last year we did it in Feb and it didn't do as well as in December)
- b. TriSchool Meeting TBA
- c. Fiddle Family Dance
- d. Hot Lunches

12. NEXT MEETING DATE (Tuesday, October 29 @ 2pm, Place HAS) & ADJOURNMENT. Melissa Martin motions to adjourn the meeting at 3:13pm.



## Horace Allen School Council

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### REPORT OF H.A.S. SCHOOL COUNCIL FOR 2023/2024 SCHOOL YEAR

School Council Report of Activities for the 2023/2024 School Year.

- School t-shirts, paid by council, were given to all new students (Kindergarten's and anyone new to the school.) If returning students or staff wanted a new t-shirt we sell them for \$10.
- We had our AGM meeting on September 26, 2023. At this meeting, we voted on all positions to be filled.
- In September we hosted a welcome back picnic for HAS families to attend!
- Our Farm to School Fundraiser was held in October and we raised \$2392.50
- Mabel's Labels has been an ongoing fundraiser for us throughout the school year, we raised \$60.94
- We hosted the Sweetness Sugar Cookies fundraiser again. We ran the fundraiser just before Easter and raised \$165.76 to go towards student councils gaga ball pit.
- Through the year we were able to start the parent worker bee again, helping teachers with photocopying, laminating, etc as well as having parents help with recycling pick up and drop off
- We continued to organize the pick up of the cardboard recycling
- We hosted our first Moms pantry fundraiser with the Student council to raise funds for their gaga ball pit, \$1235.50 was raised!
- We hosted a pizza hot lunch for all the students
- We hosted, along with the nutrition program, a year end Pizza picnic with watermelon, apples and drinks, and had over 350 people from HAS families attend!
- Council helped pay for an Artist in Residence, Imagination Academy, to come into the school for a week and teach the kids printmaking!
- The Student Council and Eco club started attending our meetings and sharing what they have been doing.
- Council received a \$500 grant to use for workshops for parents or other ways to help parents get involved with council. We hosted an outdoor learning time for parents on how to promote safe and engaging outdoor play at Peaks Learning Center with the Forest School leading it.
- We have been given monthly updates by teachers and staff at our council meetings and we highly support the building of the outdoor classroom. This is all very exciting for our school.
- Moved meetings to the day time and have had a great turn out verses the evening meetings.
- Helped with the cost of providing agendas for the upcoming school year to all students at HAS.

Mallory Banting  
HAS School Council Chair