



Horace Allen School Council Meeting  
Thursday, September 20, 2018 - 6:30PM



CHAIR:  
VICE CHAIR: Nicole Stafford  
Recording Secretary: Kim Uhersky  
Treasurer: Sarah Thompson

**Horace Allen School Council Mission:**  
***'To foster the well-being and effectiveness of our school  
community and to enhance student learning'***

### **HASC MINUTES**

#### IN ATTENDANCE

Mirjam Thielen, Chair	Elaine Garner, Principal
Nicole Stafford, Vice Chair	Myrna Dembicki, Vice Principal
Sarah Thompson, Treasurer	Anke Gravel
Stacey Hildebrandt	Tennille Filipuzzi
Mallory Banting	

1. CALL TO ORDER
  - a. Call for Changes to Agenda - Table Item 8. c. Bylaws to next meeting. Add in its place Classroom Rep.
  - b. Approval of Agenda - motion to approve amended agenda made by Nicole, carried.
  - c. Summary of School Council initiatives for 2017/18 school year. Read by Mirjam. (attached)
2. APPROVAL OF PREVIOUS MEETING MINUTES
  - a. Date of previous meeting: June 21, 2018. Item 8.b - fix spelling mistake - 'ti' should read 'to'
  - b. Motion to approve amended minutes made by Sarah, carried.
3. AGM PROCEDURES (Mirjam Thielen)
  - a. Vote of Executive Positions
    - Chair - vacant
    - Vice Chair - Sarah nominates Nicole Stafford. Nicole accepts. All in favour
    - Secretary - Sarah nominates Kim Uhersky. Kim accepts by prepared letter. All in favour
    - Treasurer - Nicole nominated Sarah Thompson. Sarah accepts. All in favour
4. FINANCIAL REPORT (Sarah Thompson) - attached
  - a. Motion to accept financial report made by Mirjam, carried  
Mirjam makes motion to transfer \$463.86 from Hot Lunch to General Revenues. All in favour.
5. SCHOOL REPORT (Elaine Garner) - attached
  - a. Reviewed staffing and current registration. Reviewed playground rules and vision. Fire and Lockdown drills coming up. Intake Interviews October 11 and 12.
6. TRUSTEE REPORT (Greg Long/Clara Yagos)
  - a. No report at this meeting. Trustee's are in Edmonton in meetings

7. COMMITTEE REPORTS - Discussion on what each committee does for new attendees at meeting. Reviewed pamphlet that went home to everyone.

- a. Parent Worker Bee Committee - new coordinator needed.
- b. Hot Lunch Committee - new coordinator needed. Discussed a few possibilities like contacting Country Encounters to do soups.
- c. After-School Events - Nothing at this time.
- d. In-School Events - Be a bucket filler was a success.
- e. School Grounds - Nothing at this time.
- f. Fundraising - 1) Farm to School - forms will be accepted until Monday, September 24. Order needs to be in Tuesday, September 25. Delivery to school on October 2.  
2) Cookbook - Tenille Filipuzzi will head up. Get pre-orders from parents. Will start working on this right away. Will ask parents for recipes to be published. Possibly ask for children's art work for front and back cover. Decided not to do advertising in the book. Will see what we get back for pre-orders and recipes and then decide on how many to order. Goal to have finished books in mid December.
- g. Recycling - bi-weekly recycling taking cardboard to Frank. Volunteer(s) needed.

8. BUSINESS

- a. Welcome back BBQ debrief - look at possible veggie option next year. Lots of leftover burgers and a box of hot dogs frozen. Decided to sell leftover burgers for \$20 a box at the office. First come first serve until they are gone. Send out notice to parents. Everyone liked having it the first week of school
- b. Raffle for outdoor classroom - Stacey Hildebrandt - made a quilt. Wants to raffle off quilt with proceeds (minus material needed for quilt, ticket printing and application fee) going to the outdoor classroom. Needs a not-for-profit to apply for raffle license and asked if she could do it through school council. Nicole made motion approving this, all in favour.
- c. HAS Bylaws - review - tabled for next meeting.  
Classroom Rep - Mallory Banting is Kindergarten rep. Going to ask teachers again. Maybe have them put out a sign up sheet in classrooms at Intake interviews. School council also decided to have a manned table in lobby at intake interviews for sign up sheets for school council committees. NEED VOLUNTEERS or these committee's can't run.

9. FUTURE AGENDA ITEMS

- a. Bylaw review

10. NEXT MEETING DATE (October 25, 2018) & ADJOURNMENT (Goal 8:00pm)

- a. Meeting adjourned at 8:22pm



HASC Simplified Financial Statement  
 June 22, 2018 to August 31, 2018

**Actual Balance at June 22, 2018** **\$5,050.14**

Expenses from June/July/August 2018	Details	Date	Amount
	Country Encounters Staff Breakfast	7/4/2018	-\$304.80
	Sarah Thompson Teacher Gift (Retirement)	6/26/2018	-\$91.42
	Hot Lunch for June Fun Day		-\$325.91
	Lesley Margetak Festival on the Field Fundraiser	7/5/2018	-\$166.37
	Kim Uhersky - School Council Pamphlets	8/27/2018	-\$164.84
	Logomotives T-Shirts	8/28/2018	-\$631.19
<b>Income from June 2018</b>			
<b>Balance at August 31, 2018</b>			<b>\$3,365.61</b>

Committed Future Expenses	Details	Amount
	In School Event - Budget for Traveling Performers up to \$500. Won't be performing until next school year. Total cost for him is \$749 +GST. Is our cost half of that?	-\$500.00
<b>Uncommitted Balance at August 31, 2018</b>		<b>\$2,865.61</b>

General Account Balance - \$2041.75 - Traveling performer up to \$500 = \$1541.75  
 Hot Lunch Balance - \$1263.86  
 School Council Savings - \$60.00

HASC Simplified Financial Statement  
September 2017 to August 2018

**Actual Balance at September 1, 2017**

**\$4,123.90**

Expenses from	Details	Date	Amount
	Logomotives Group T-shirts for 2018		-\$631.19
	Back To School BBQ 2017		-\$1,318.98
	School Council Childcare Cost		-\$100.00
	Art Honourarium		-\$1,500.00
	Year End Staff Breakfast		-\$304.80
	Festival on the Field Fundraiser		-\$166.37
	School Council Pamphlets		-\$164.84
	Retirement Gift for Teacher		-\$91.42
	Hot Lunch Expenses		-\$3,264.64
<b>Income from</b>	T-shirt sales		\$0.00
	Donations		\$20.00
	Farm to School Fundraiser		\$2,093.00
	LRSD Donation (this was just cashed this year and didn't go through the account. This was used to pay for childcare		\$0.00
	Movie Night March 2018		\$942.45
	Hot Lunch Income		\$3,728.50
	<b>Balance at August 31, 2018</b>		<b>\$3,365.61</b>

Committed Future Expenses	Details	Amount
	In School Event - Budget for Traveling Performers up to \$500. Won't be performing until next school year. Total cost for him is \$749 +GST. Is our cost half of that?	-\$500.00
<b>Uncommitted Balance at August 31, 2018</b>		<b>\$2,865.61</b>

*Hot Lunch made a profit of \$463.86 last year + \$800.00 that they started with= \$1263.86 year end balance*

School Council brought in \$6783.95 last year

School Council spent \$7542.24 last year



HASC Simplified Financial Statement  
 September 1, 2018 to September 19, 2018

**Actual Balance at September 1, 2018** **\$3,365.61**

	Details	Date	Amount
Expenses from September 2018	Jody Campbell Face Painting - Welcome Back BBQ	9/6/2018	-\$50.00
	Motivational Magic Be a Bucket Filler - In School Event	9/18/2018	-\$400.00
Income from September 2018			
<b>Balance at September 19, 2018</b>			<b>\$2,915.61</b>

Committed Future Expenses			
	In School Event - Budget for Traveling Performers up to \$500. Won't be performing until next school year. Total cost for him is \$749 +GST. Is our cost half of that?		-\$100.00
<b>Uncommitted Balance at September 19, 2018</b>			<b>\$2,815.61</b>

General Account Balance - \$1591.75 - Traveling performer up to \$100?? = \$1491.75  
 Hot Lunch Balance - \$1263.86  
 School Council Savings - \$60.00

**Report to School Council  
Thursday September 21, 2018**

**2018-19 Staffing**

- K1/2 - Mrs. Kulak
- K3 - Mrs. Kelly
- Grade 1: Mrs. Pichurski, Miss Marra (Mrs. Stewart until Oct 4), and temporary hire Mr. Page to replace Mrs. Reil (anticipated return in Mar 2019)
- Grade 2: Mrs. Tarcon, Mrs. Margetak, Mrs. Fast
- Grade 3: Mr. Lach, Miss Gregory and Ms Hill (.5 FTE)
- Principal/Learning Commons / Target Time - Mrs. Garner
- Assistant Principal / Learning Support Gr. 1-3 - Ms. Dembicki
- Music - Mrs. Neudorf (shared with ISS)
- Art will be taught by classroom teachers
- PUF School Coordinator / Learning Support K - Mrs. Stickney

**2018-19 Enrollment**

- K - 49
- Gr. 1 - 46
- Gr. 2 - 51
- Gr. 3 - 49

Thank you to School Council for:

- the 2017-18 year end staff breakfast
- Organizing the Welcome Back BBQ. New students were excited to receive their Horace Allen t-shirts.
- Steve Harmer - Motivational Magic - 'Be a Bucket Filler' presentation on Sept. 17
- Being continually supportive.

NIT students from Japan were here Sept. 6-10 building our outdoor shed/cottage. 23 architectural design students and 3 teachers worked diligently to complete this building in our outdoor classroom space. Garden beds have been ordered and will be installed soon for planting in the spring.

The School's Nutrition Program (breakfast program, milk program, and fruit and vegetables in classrooms) has started for the 2018-19 school year. Mrs. Pitt is once again the Nutrition Coordinator with support from Mrs. Dunbar and Ms. Gleave. A light garden has been purchased for the school which will allow students to grow a variety of vegetables indoors over the winter months.

New Admin Procedures - any feedback to Mr. Seguin, LRSD Superintendent by Oct. 5. [seguind@lrzd.ab.ca](mailto:seguind@lrzd.ab.ca)

- AP 141 Video Surveillance
- AP 160 Event Protocol
- AP 450 Drugs, Cannabis and Alcohol

Ward Review - Tuesday October 16 @ CCHS 7-9 p.m.

The Board will be hosting a series of public meetings throughout the division this fall to present information and receive input from electors.

Safely On Board - Bus safety presentations for students Oct 3 and 4

Fire Drill and Lockdown Practice - next week

Lockdown practices have been further defined:

- Lockdown- all doors are locked, student remain silently in classrooms
- Shelter in Place- classroom doors are locked, students remain inside
- Hold and Secure- front door locked, students don't go outside

Staff PD

August 30 - Divisional Day hosted at CCHS

August 31- CCHS, ISS and HAS staff spent the day with Lorna Hewson. The day was spent looking at a Collaborative Response model in the school (beliefs, structures and processes to respond to the needs of all students)

Sept. 21 - Differentiation in the Classroom - a teacher's proactive response to learner needs; and School Results & Goal planning

Review of Playground Play

[https://drive.google.com/drive/u/0/folders/1ecbmzuTT1tj47s2TSz2\\_JX-M78ZGk7eM](https://drive.google.com/drive/u/0/folders/1ecbmzuTT1tj47s2TSz2_JX-M78ZGk7eM)

The Reward Of Risk: Building Confidence In Kids

<https://www.youtube.com/watch?v=cXNXJhJjV0>